

Islami Bank Bangladesh PLC
Dead Stock Department
Common Services Division
Operations Wing, Head Office, Dhaka

05-December-2023

NOTICE : INVITING QUOTATION FOR SUPPLY OF HEADPHONES.

Islami Bank Bangladesh Limited invites quotation for supply of 20 (twenty) Jabra BIZ 1500 Duo corded headphones for Contact Center of the Bank from reputed vendors and related contractors having experience in supply of similar computer-accessories under the following conditions:

1. **Name of work:** Supply of 20 (twenty) Jabra BIZ 1500 Duo corded headphones for the Contact Center of Islami Bank Bangladesh Ltd. at Printers' Building, 5, RAJUK Avenue, Motijheel, Dhaka.
2. **Eligibility:** Specialization in the related field and having past experience in completion of related works. The intending bidder will submit the Quotation in their letter head pad along with the following documentary evidences:
 - a. Satisfactory documents evidencing their experience & specialization in the respective field and having past experience in completion of related works.
 - b. Work experience & clients-list with detailed addresses and contact info.
 - c. Up-to-date Trade License, VAT registration Certificate and Income Tax Certificate.

3. **Technical Specification, terms & conditions:**

Sl.	Name of item	Quantity	Product	Specification
1	Corded Headphones	20 units	Brand: Jabra Model: BIZ 1500 Country of Origin: Denmark Assembled in: China Warranty: 2 years	•Connectivity-1 device •User sound-protection: PeakStop™ •Digital Signal Processing •Breath-resistant microphone •Noise Canceling microphone •Adjustable boom arm •USB controller •Ear cushions: Foam •Wearing style: Headband •Two-ear/Duo •Cord length: 230 cm.

4. Quotation/ Financial Offer must be submitted by quoting price per unit.
5. **Receiving and opening of quotations:** Quotation along with other documents will be received in the office of the undersigned at Yousuf Chamber, 20, Dilkusha C/A (6th floor), Dhaka-1000 during regular office hours from **December 06, 2023 to December 11, 2023** up to **3.30 PM** and will be opened on the December 11, 2023 at 3.35 PM in presence of bidder(s)/their representative(s) who may like to be present. Quotation via email will not be accepted.
6. **Reservation:** Islami Bank Bangladesh Limited reserves the right to accept any offer and reject any or all offers without assigning any reason whatsoever. The Bank is not bound to issue work order in favor of the lowest bidder.


SVP & Head of CSD

